

## Birthday Party Agreement

The \$300 birthday party package includes admission and unlimited ride wristbands for up to 25 guests (including the birthday person), and a two (2) hour reservation of our outdoor Party Pavilion from 11AM-1PM or 2PM-4PM. A nonrefundable deposit of 50% of your rental fee is required to reserve your event date, applicable to your total rental fee. **If you do not submit your deposit payment by seven days prior to your party your reservation will be subject to being canceled.** The balance of your fee is due at the Admissions Booth on your event date. The Zoo is open rain or shine and will plan to host your party as planned; if you decide to cancel your event, the deposit is nonrefundable.

Additional guest admission and ride wristbands may be added to your reservation at the rate of \$12 per person. *Please let us know if you would like to cap your admission.* Parties larger than 25 guests may be held under one of our outdoor event tents (subject to availability; must notify the Zoo in advance).

### Add An Animal Visit

We have several animal friends to choose from to visit your party for an additional fee (\$125). The Animal visit entails a natural history talk about the animal and personal Q&A with your group and a Zookeeper at the birthday party site. The visit will occur 30 minutes into your reservation time and last 15-25 minutes. Touching of the animal is only permitted with keeper discretion. If you are interested, please call to inquire about animal choices and reservation availability. *Please note that while every attempt will be made to provide your party with your top animal pick the Saginaw Children's Zoo reserves the right to change your party's animal visitor due to availability,*

### Food and Vendors

You may bring food into the Zoo. The party site does not have power, so cold or room temperature foods are best. You may bring in a caterer to provide food for your party. *Any outside caterers/vendors/etc must be approved by the Zoo prior to your event.* If vendors are selling goods, they must complete a separate vendor agreement form with the Zoo. Vendors may not compete with Zoo sales or operations (sell or giveaway items that the Zoo also sells such as popcorn, cotton candy, etc.), or bring items on the prohibited list (see below).

### Prohibited List/Decorations

If you wish to bring party decorations or favors, please let us know ahead of time. Because these items can prove *harmful or fatal* to animals if ingested, please leave the following items at home:

- Glass containers
- Balloons, inflated or not, latex or Mylar
- Crepe paper
- Aluminum decorations and confetti
- Garland or tinsel/foil
- Candles
- Matches/lighters
- Cigarettes/Cigars/Vape pens
- Staples
- Alcohol (unless with a licensed alcohol vendor during after-hours events).

### Day-of Details

- Please call to confirm your package. The Zoo remains open rain or shine and will host your party as planned. If a severe weather watch is in effect, your event will be postponed until the weather watch expires, or until a rescheduled time/date agreed upon by you and the Zoo. *If you would like to change/reschedule your event, please do so 5 or more days in advance.*
- Please include at least one adult for every 5 children and ensure that children are supervised at all times.

- Please come to the Main Admission gate and let Admissions know you are checking in for your party. We will provide our Party Wagon to help you bring items down to the party space. Please bring this back at the end of your visit.
- Party set up may begin 30 minutes prior to the starting time and must be cleaned up 30 minutes after the rental time has concluded.
- Your guests will enter the Zoo through the Main Admission gate and will need to check in as guests of your event. Guests not checking in as part of your party will pay General Admission rates.

#### **Courtesy and Safety**

The Zoo is a fun place to be, especially when our guests respect the Zoo and each other. To ensure the success of your event, please make your guests aware of our visitor policy:

- Adults are to remain with, and supervise, their children at all times.
- Unknown items that enter animal habitats could be harmful to our animals - this includes you! Please be mindful of the barriers and fences around exhibits that are intended to keep the animals safe, and please do not cross them.
- People food can make our animals sick! Please refrain from feeding the animals.
- Thank you for keeping our facility smoke, tobacco, and alcohol free!

For the safety and enjoyment of all, guests who do not abide by these guidelines may be asked to leave. All fees deposited or paid for your party package will not be refunded.

**We appreciate your cooperation and hope you have a great experience at the Zoo!**