



## Children's Zoo at Celebration Square Party Tent Rental Agreement

Host your event at the Zoo! We can accommodate small and large groups. The rates listed below reserve the Party Tent for up to two (2) hours, with a fee of \$50 per each additional hour. Current Zoo members receive 10% off the rental price\*.

Up to 25 guests	\$100	Up to 250 guests	\$600
Up to 50 guests	\$175	Up to 400 guests	\$850
Up to 75 guests	\$250	Over 400 guests	call us
Up to 100 guests	\$300		

\*10% member discount applies to Party Tent rental only (not Add-On Options). Discount also applies only to private family parties, not to businesses, organizations, civic or church groups.

### Seating and Tents

The Party Tent covers a 100' x 40' space and provides seating for up to 200 guests at picnic tables. If the size of your group or type of event requires more or different seating or extra tent space we'll be happy to arrange a rental from an outside vendor.

### Add-On Options

- **Hot Dog Meals** (\$5.00 per person) - Available for groups of up to 200; (meal includes hot dog, chips, and drink). You may also arrange catering with an outside vendor, with the Zoo's final approval of your choice.
- **Rides** (\$2.00 per person, per ride) - Train or Carousel  
(\$5.00 per person) - Unlimited rides  
There is also the option of an allotment of ride tickets that can be given to you and we will then bill you after the event for the amount of tickets used (Must be arranged in advance).
- **Animal Presentation** (\$50.00) - an animal presentation that will provide your group with an up-close view of an animal. With some animals, there may be an opportunity to touch as well. The Zoo requires at least one-week notice when scheduling an animal presentation. Requests for specific animals cannot be guaranteed.
- **Animal Feed** (\$.50/per person) - bags of hay used to feed horses and other hoof stock.
- **Piñata** (\$15 each) - filled with candy.
- **Zoo Party Bag** (\$3.50 each) - party bags that will be filled with "zoo-venires" and toys.
- **Zoo Sippers** (\$3.50 each) - animal shaped drink container.

### Booking Your Party

- A deposit of 50% of your rental fee is required to reserve your event date, applicable to your total party fee. The Zoo accepts VISA and MasterCard over the phone. In the event that you cancel your party, the deposit is non-refundable.
- The balance of your fee is due at the Admission booth on the day of the party before the party begins. Cash, checks, VISA and MasterCard are accepted.
- Please call to confirm your rental package; you have until 5 days before the date of your party to change/confirm your package. You will be charged according to your last recorded terms.

- For groups including children, please include one adult for every 5 children and see that children are supervised as you enjoy the Zoo.
- Your guests will enter the Zoo through the main admission gate and will need to check in as guests of your party.
- If more guests show up than were planned for in your rental package, you will be charged according to the next price level.
- The Zoo remains open rain or shine, and will host your party as planned. If a severe weather watch is in effect, your party will be postponed until the weather watch expires, or until a rescheduled time/date agreed upon by you and the Zoo.
- If you or your party guests fail to abide by the Zoo's Courtesy and Safety Guidelines, all fees deposited or paid for your party package and party options will not be refunded.

### **Decorations and prohibited items**

If you wish to bring party decorations or favors, please let us know ahead of time. In order to keep our party facilities in good shape, stapling decorations will not be permitted. Because these items can prove *harmful* or *fatal* to animals if ingested, the following items are not allowed on Zoo grounds:

Glass bottles	Garland
Balloons-inflated or not inflated, latex or Mylar	Cigarettes
Straws	Cigars
Plastic drink lids	Crepe Paper
Confetti	

### **Alcoholic Beverages**

Alcoholic beverages are not permitted on Zoo grounds.

### **Courtesy and Safety**

The Zoo is a fun place to be, especially when our guests respect the Zoo and each other. To ensure the success of your event, please make your guests aware of our visitor policy:

- Chaperones are to remain with, and supervise, their groups at all times.
- *If we see you smoking, we'll assume you're on fire and throw water on you...* just kidding, however we kindly ask that you refrain from smoking while on Zoo grounds.
- Please do not cross the barriers or fences around exhibits.
- *Share your food with people instead of animals....* people food can make our animals sick! Please do not feed the animals, including our roaming birds.
- *Help keep our exhibits safe and clean...* please do not throw anything into the exhibits, as this can be dangerous for the animals.
- *No one likes being picked on...* please do not chase, tease or yell at the animals
- *We don't like sad goodbyes...* for the safety and enjoyment of all, guests who do not abide by these guidelines may be asked to leave.

**We appreciate your cooperation and hope you have a great day at the Zoo!**

## Party Tent Rental

Party Day/Date \_\_\_\_\_ Party Time \_\_\_\_\_

Name of Contact \_\_\_\_\_ Phone \_\_\_\_\_

Name of Group/Organization \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address of Contact \_\_\_\_\_

Party Tent Rental Includes reservation of tent for 2 hours	Initial Total completed at time of party scheduling and payment of deposit	Final Total completed as of 5 days before party date	Actual Total completed day of Party by Zoo staff
Up to 25 guests: \$100      Up to 250 guests: \$600 Up to 50 guests: \$175      Up to 400 guests: \$850 Up to 75 guests: \$250      Over 400 guests: call us Up to 100 guests: \$300 (Zoo members receive 10% off)			
Large party additional hours: \$50 per hour			
\$20 Late Booking Fee - if party is 7 or less days away			
<b>Rental Total</b>			
Deposit Amount			
Balance Due			

Deposit is non-refundable if party is cancelled.

Add-on Options	Initial Balance Due	Adjusted Balance Due	Final Balance Due
Hot Dog Meals (available to groups up to 200 guests) @ \$5.00 per person			
Select: → _____ @ \$2.00 per ticket → A group of tickets -billed after party → Unlimited rides @ \$5.00/per person			
Zoo Sippers @ \$3.50 each			
Animal Presentation @ \$50.00			
Animal Feed @ \$.50/per person			
Piñata filled with candy @ \$15 each			
Zoo Party Bag - filled with "zoo-venires" and toys @ \$3.50 each			
<b>Remaining Rental Balance Due + Add-on Options as of 5 days before party</b>			

Balance is due on day of party before party begins.

Paid by: Cash    Check    or VISA/MasterCard# \_\_\_\_\_ exp \_\_\_\_\_

Guest(s) will bring these decorations and/or food items \_\_\_\_\_